



FGB Meeting
Thursday, 20 May 2021 at 7 pm
Via VIDEOCONFERENCE

Chairman: Tahir Darr

MINUTES

Present:

Tahir Darr – **Chairman**
Ashley Russell - **AR**
Kelly Ogden - **KO**
Nick Regan – **NR**
Ruth Henry – **RH**
Kevin Ward - **KW**
Steven Mackay (*Headteacher*) – **SMK**
Stuart Weatherall – **Swe**
Susan Kara – **SK**
Louise Nevers – **LN**

In attendance:

Jeremy Kaye (Clerk)
Jonathan Reeves (Deputy Headteacher) - **JR**
Jessica Lobbett – (Deputy Headteacher) – **JL**
Sarah Mills – **SM**

	Item
1.	Welcome and Introductions The chair welcomed everyone to the meeting and thanked them for their attendance.
2.	Procedural items 2.1 Apologies Apologies were received from Tom Davies, Ishbel Tovey, Jessica Houghton and Carl Lander. 2.2 Confirmation of Quorum It was agreed that the meeting was quorate 2.3 Declarations of Interests for this meeting None were notified 2.4 Notification of Any Other Urgent Business No AOB was notified
3.	The minutes of the last FGB meeting on 25 March 2021

	<p>3.1 The minutes were APPROVED and will be signed in due course.</p> <p>3.2 Matters arising from the minutes of the meeting on 25 March are noted at the end of these minutes where they have been updated</p>
4.	<p>Member & Articles update</p> <p>AR gave a brief update on the current situation with regard to the DfE and amended articles. Due to an error in wording by the solicitors these had to be amended further and are now back with the DfE for approval. The incorrect wording required involvement with the charities commission who had lost the enquiry but all is now in hand.</p> <p>When these are finally approved by the DfE the new members (6) can be onboarded.</p>
5.	<p>Headteacher report</p> <p>The HT report was distributed and read in advance. No questions had been received in advanced but the Chair asked if there were now any questions or queries.</p> <p>Q: Chair: Re-opening appears to have gone very well, were there any issues? A: SMK: It was relatively smooth. Everyone is tired, both students and staff. It has been a difficult year.</p> <p>SMK explained everyone was working under pressure and were looking forward to half term. Additional pressures were the exam grade moderations. He explained that things were slowly getting back to normal and suggested all governors look at the most recent newsletter if they had not done so.</p> <p>He said staff and pupils were looking toward the further opening up in June.</p> <p>The chair asked if governors were willing to pop int school individually with advance notice that would be nice, particularly to look at the now completed SEND block.</p> <p>Q: AR: With regard to issues with the contractors can we have a learning update on these issues? A: SMK: Yes, certainly. This will be done through F&A</p> <p>SMK then added that year 7 will be 220 pupils, 4 short which will be filled. He then gave an update on the staffing situation with some indication of when interviews were taking place. Role's outstanding are Sociology, French, SEND staff, Head of art, Behaviour staff and T/A's.</p> <p>Q: NR: Were there internal applicants? A: SMK: No, these were external.</p>

	<p>SMK updated the board on an increase in Racial incidents, there appeared to be no reason which is a slight concern and a plan was in place to address the issue.</p> <p>The CIF bid should be updated in June and SMK gave the board an overview of a plan B as discussed in F&A.</p>
6.	<p>Risk register update</p> <p>There was nothing new to report and any need for updates had been done at committees.</p>
7.	<p>AOB</p> <p>Although there had been no AOB tabled the Chair allowed two items:</p> <p>7.1 NR offered a vote of thanks opt the HT and SLT</p> <p>7.2 SMK asked for a vote on the conflicts of interest policy, a policy owned by the FGB. A vote was taken and the policy was APPROVED.</p>
8.	<p>The next meeting date was confirmed as 8 June 2021</p>

The meeting concluded at 19:20

Matters arising from the minutes of the FGB meeting held on 25 March 2021

Item	Action	Actionee	Status
6.	Tutoring update – SMK to update board on tutoring	SMK	<p>COMPLETE</p> <p>Noted in HT report. Tutoring needs to re start in September at the end of the school day.</p>

Outstanding items:

Item	Action	Actioner	Status
12.	DBS updates for all staff / governor & members – IT chasing members	SMK / IT	COMPLETE
7.	Terms of Reference update – Prepare a proforma TOR for disciplinary committee	AR	ONGOING
7.	Terms of Reference update – Look for a better term than 'British Values'	AR	ONGOING
10.1	Policy updates – Everyone to read the complaints policy & when completed to arrange a vote to approve offline	ALL	TODAYS AGENDA – VOTE TAKEN and APPROVED
10.3	Complaint's policy –		

	CL mentioned a new DfE policy model which SMK will look at and revert to the board which will uploaded and brought to next FGB	SMK	COMPLETE
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Signed on:	
By:	