

# The Contingency Framework

Being at school is vital for children and young people's education and wellbeing. There may be exceptional circumstances in which some level of restriction to education is required in a local area due to Covid-19. We will follow the government guidance in the event of this intervention being necessary. The information below details our contingency planning for how we would operate the event that these restrictions become necessary.

## **Government Guidance:**

*'High quality face-to-face education remains a government priority. Attendance restrictions should only ever be considered as a short-term measure and as a last resort:*

- *For individual settings, on public health advice in extreme cases where other recommended measures have not broken chains of in-setting transmission*
- *Across an area to suppress or manage a dangerous variant and to prevent unsustainable pressure on the NHS.*

*In all circumstances, priority should continue to be given to vulnerable children and young people and children of critical workers to attend to their normal timetables.*

*Where measures include attendance restrictions, DfE may advise on other groups that should be prioritised. Settings should ensure that high-quality remote education is provided to all students not attending'*

- In the event that attendance restrictions are put in place it is likely that face-to-face education for Year 11 and Year 13 groups will be prioritised by DfE.
- In these circumstances remote education will be in place for those year groups not in school.
  - Students will have live lessons via Microsoft Teams following their normal school timetable.
  - All subjects will be taught via Teams except for KS3 Dance and KS3/4 Core PE lessons. In these cases, a list of suggested activities will be sent home which students can participate in.
  - Tutor time will happen daily and will be a live 20 minute session via Teams.
  - During a normal school day, students would have transition time between lessons which also acts as a brain break. It is also important that this downtime is built into the timetable when students are engaged in online learning. Therefore, online lessons will be 45 minutes and will follow the following schedule:

Period		Lesson times
Tutor time		0830 – 0850
1		0900 – 0945
2		1000 – 1045
Break		1045 – 1115
3		1115 – 1200
4		1215 – 1300
Lunch		1300 – 1400
5		1400 – 1445
6	Sixth Form only	1500 – 1545

- Where there are double lessons, these will start at the scheduled start time and run for 90 minutes. For example, a double lesson P1 and P2 would start at 0900 and run to 1030. This would mean that the breaktime for these students would start slightly earlier at 1030. A double lesson over break would start at 1000 and end at 1130, so break will be slightly later for these students at 1130.
  - In the event of teachers being absent through illness or if self-isolation means that childcare for the teacher's own children prevents live lessons, teachers will set work for completion via Teams, which may contain an element of pre-recorded video teaching.
- It is possible that Oldfield School will need to restrict attendance to specific years groups if self-isolation guidance results in large numbers of teaching staff being absent from school. If this is the case then we will prioritise face-to-face learning for Years 10, 11,12 and 13.

Year groups who are not in-school in these circumstances will not be taught via Teams as their teachers may be providing face-to-face teaching for absent teaching staff for GCSE and A level classes. Home learning will, therefore, be in the form of work set via our home learning procedures for part year group / individuals who are self-isolating. We will rotate home learning arrangements for Years 7,8 and 9 daily to minimise the impact on their learning and childcare demands on parents. Year 7 will be home learning on a less frequent basis than Years 8 and 9.

- Students in school for face-to-face education will follow their normal timetable of lessons.
- When whole year groups are not attending school in response to public health advice children of critical workers and vulnerable children in all year groups will be able to access full-time on-site provision. PE teachers, pastoral staff and Teaching Assistants not linked to the whole year groups in school will provide supervision for these groups. Heads of Year of the whole year groups not in school will support this. Vulnerable children will be located in the Hemmings Centre and the Skills Centre.
- When whole year groups are not attending school because of staff absence this would be for a day at a time only and it is expected that, in almost all circumstances, the children of critical workers would be able to learn from home. In-school provision will be provided for vulnerable children, with parents of these children being contacted and informed that their children are expected to come to school for that day. Vulnerable children will be located in the Hemmings Centre and the Skills Centre.