



FGB Meeting
Thursday, 28 May 2020 at 5.30 pm
Via VIDEOCONFERENCE

Chair: Stuart Weatherall

MINUTES

Present:

Stuart Weatherall (*Chair*) - **SWe**
Steven Mackay (*Headteacher*) – **SMK**
Jonathan Reeves – (*Deputy Headteacher*) - **JR**
Tahir Darr – **TD**
Kevin Ward - **KW**
Tom Davies – **TD**
Ruth Henry - **RH**
Kelly Ogden - **KO**
Victoria Jackson - **VJ**
Carl Lander - **CL**
Ashley Russel - **AR**
Verity Lewis - **VL**
Michelle O'Doherty – **MO**
Nick Regan - **NR** – *arrived at 18:00*

In attendance:

Jeremy Kaye (*Clerk*)

	Item
1.	Welcome and Introductions The chair welcomed everyone to the meeting and thanked them for their attendance.
2.	Procedural items 2.1 Apologies There were no apologies received. 2.2 Confirmation of Quorum It was agreed that the meeting was quorate 2.3 Declarations of Interests None were notified

	<p>2.4 Notification of Any Other Urgent Business None were requested nor agreed</p>
3.	<p>The minutes of the last Curriculum meeting on 26 March 2020</p> <p>3.1 The minutes were APPROVED and will be signed in due course</p> <p>3.2 There were no matters arising from the minutes of the meeting on 26 March</p>
4.	<p>Headteacher report</p> <p>SMK gave an update on his report that had been circulated in advance.</p> <p>SMK explained that JR was working on providing fair and accurate GCSE & A level grades. He reiterated that the outcomes would be affected by the national averages and that this was out of our control.</p> <p>JR gave some more detail including how the grades were calculated and how each subject compares. He again explained how the system works.</p> <p>Q: Chair: Can they appeal? A: JR: Basically no.</p> <p>There was then a discussion around this reply, and what will actually happen</p> <p>SMK added that the A level results were likely to be better than expected.</p> <p>Q: VJ: Regarding GCSE's. If pupils are disappointed and cannot appeal what options do they have? A: JR: Sit an exam in around October</p> <p>SMK was asked if this meant that the school would need to set up to hold exams. Would pupils that had left need to come back or where would they sit them?</p> <p>SMK said this was something that would need to be discussed at a later date when more was known</p> <p>CL said that the home learning provision had been phenomenal.</p> <p>SMK said that adjustments to this were now being made, with 7 weeks at home and some pupils not returning.</p> <p>He said that resources were in a healthy position both physically and financially. The SEND base was ongoing and the staffing situation was good with no vacancies.</p>

	<p>Q: KW: Are we still overstaffed? A: SMK: Yes, for about 80 periods</p> <p>Q: TD: Has the timetable been done? A: SMK: No, not yet as it may need to look different</p> <p>Q: TD: How many pupils are we taking? A: SMK: 224</p> <p>KW said, with 146 applications for 6th form The costs related to Covid were updated. It was agreed that as the school was well funded it was not likely we would get anything back from the Govt.</p> <p>Q: CL: Are the iPads ours? A: SMK: Yes, ours and 40 laptops have been allocated by the govt.</p>
	<p>Urgent Expenditure report</p> <p>There were no items to discuss and this item was set aside</p>
6.	<p>Policies for renew</p> <p><i>This item was set aside until July as there were no urgent items</i></p>
7.	<p>Risk register</p> <p>There was a detailed conversation about the risks related to re-opening (which is not optional).</p> <p>CI stated that we have the flexibility to say no to re-opening if need be</p> <p>SMK gave an update on the current plans for re-opening. Age groups affected, how different schools were looking at the rules and the need to condense so much into 5 weeks.</p> <p>SMK gave a detailed update on the current set of updated rules, how these were continuing to change and how this affected planning.</p> <p>School will open Monday – Thursday with timings to allow cleaning And preparation.</p> <p>Every year 10 pupil (& Year 12) will have physical (or online) learning of 9 hours with contact with a teacher before summer closure.</p> <p>In school provision will continue. For GCSE there will be no face to face for option subjects as it is not feasible and there are not enough days.</p>

The A level cohort was discussed. 25% of the cohort can be in at one time. Years 10+12 divided by 4 = approx. 80 students.

SMK was asked if there would be any practical subjects taught. He said no as they need the theory subjects.

Q: AR: 3 hours teaching plus video interactions will put a lot of pressure on staff, can they cope?

A: SMK: Yes, you are right. It's not ideal but it is necessary. The preparation is ok. He then explained staff work timings in detail.

Q: AR: Live streaming for disadvantaged students, are we able to support with internet access?

A: SMK: We can provide laptops but we also want to encourage them into school. We are also recording some lessons. We have maybe 49 internet dongles, may need to look at more

KW: The key change is the time for track and trace and would that mean if we had an outbreak we would remove those students and then close for 14 days? Also, socially distancing years 10 & 12 is at least easier than earlier years.

Q: KW: what is the process then for someone found with symptoms?

A: SMK: We will use the guidance we are waiting for from the govt. and public health England.

There was then a brief discussion around this issue.

SMK gave a brief summary and reflected on the pre-Easter closure and how different it was to where we are today.

Q: CL: What is the thinking on mask wearing?

A: SMK: We still have more work to do on the plan and this is one of the questions and why we are discussing these issues now.

He then explained the updated risk assessment in more detail

Q: AR: What is the process for behaviour issues?

A: SMK: A radio call is made and it is dealt with immediately. WE have enough space to take the pupil aside to deal with this.

SMK continued by explain how each of the following would work: Social distancing, sanitation and cleaning, rooms being left open to air and not use air conditioning & limiting numbers of people to each room.

With regard to facemasks at this time the govt. say do not use in schools so we would say it's up to the student (and staff) and it is currently not on the risk assessment. We have PPE should we need it.

	<p>Q: AR: I think the advice is 14 days not 7 for the whole family & household to isolate A: SMK: I will check and confirm</p> <p style="text-align: right;">ACTION: SMK</p> <p>Some minor corrections were found on the document and AGREED</p> <p>SMK added: Additional and sanitizer stations have been ordered but may not arrive in time which would need an alteration to the document.</p> <p>Q: SWe: Are we all content with the updated risk assessment document? All: Yes. SWe IN that case we can accept it and it is APPROVED, thank you for all the hard work on that Steven.</p>
8.	<p>Any other urgent AOB</p> <p>Whilst there were no specific items for AOB the following was discussed:</p> <p>Potential issues in September with 1200 pupils and the use of a large part of the school. Room clusters. Ingress & Egress. It was noted that we are lucky with the layout of the school site.</p> <p>SWe thanked SMK and his team for all their hard work and asked for this to be passed to all staff.</p>
	<p>The date of the next meeting Was agreed as 9 July, however it was agreed that this may be delayed due to the current circumstances.</p> <p style="text-align: right;">ACTION: SWe to discuss with SMK, decide and advise</p>

Signed on:	
By:	