



Please read Oldfield School 16-19 Bursary Fund Policy 2023-2024 before completing this application form.

Student Details

Title First Name Surname

Address Telephone

..... Mobile

Postcode Date of Birth/...../..... Age on 31/08/22

A level Subject Choices:

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Residency Have you lived in the UK for the past 3 years? **YES/NO**
If NO, please provide details of your immigration status

Disability Do you have a disability and receive **both** DLA (or PIP) & ESA **YES/NO**

Free School Meals Do you receive free school meals? **YES/NO**

Household Details

1a. Student details:

Who do you live with? 1 parent / 2 parents / partner or spouse / in care / alone / shared arrangement with both parents

1b. Are you in Care? **YES/NO** or Have you ever been in Care? **YES/NO**

Why are you being asked?

Students who have been under the Care of Social Services, may be eligible for financial support whilst in further education. If this applies, please give the contact details of your Social Worker, as we will need a letter of confirmation from the local authority before any financial support is given.

Social Worker's Name: Contact Number:

2. Please ask your Parent/Guardian to complete these details:

Parent/Guardian's name:

Are you married/living with a partner? YES/NO

Do you have any other children living at home who are financially dependent on you? YES/NO

Children's ages:

Do you have sole parental responsibility?.....

Please tick the level of payment you are applying for:

Vulnerable Bursary	
I am currently in care (confirmed by Local Authority looking after the student)	
I (the student) am leaving or have recently left care (confirmed by Local Authority who look after or previously looked after the student)	
I (the student) am in receipt of Income Support or Universal Credit in place of Income Support	
I (the student) am disabled and in receipt of both Disability Living Allowance (or Personal Independence Payment) and Employment Support Allowance	

Discretionary Bursary 1	
I am in receipt of Free School Meals	
My total household income is less than £16,190.	

Discretionary Bursary 2	
My total household income is more than £16,190 but less than £25,000.	

Please tell us what you require funding for (please tick or provide detail)	
Essential course trips	
Transport	
Books & Equipment	
Other (please state)	

To assess your application, we need proof of household income. If you answered yes to being in receipt of Free School Meals, you do not need to fill out this section. If your household income has dropped recently, please provide additional supporting proof.

Household Income Annual income for tax year April 2022- 2023	Adult 1	Adult 2	Other
Earned wages from a job before tax deducted	£	£	£
Other income e.g maintenance support, pension, student loan 1. 2. 3. 4.	£	£	£
Please tick this box if anyone you live with receives any of these benefits			
Working Tax Credit			
Housing/Council Tax Benefit			
Universal Credit/ Income Support			
Jobseekers Allowance			
Income Based Employment & Support Allowance			
Pension Credit (Guaranteed Credit)			
Child Tax Credit			
Child Benefit			
Any other benefits/ allowances please name:			
Office Use			

What evidence to provide- Any applications without evidence will be returned

Please provide photocopies, originals CANNOT be returned to you. EACH adult needs to provide proof. Where applicable, we require:

- P60 or P45
- Last 3 months or 6 weeks of wage slips (photocopies only)
- Self assessment form/ copy of annual accounts
- 3 most recent monthly Universal Credit awards
- Working tax credit statement in full
- Child Benefit Award Notice



We will contact you if any further evidence to support application is required.

Please use the space below to provide any additional information about your current situation that will be useful to support your application.

Data Protection: The information you provide will be treated in the strictest confidence. It will not be shared with third parties without your written consent. Your information will be destroyed as per financial retention guidelines after 7 years.

Declaration

- I agree to regularly attend at least 95% to make good progress on my course. If I fail to do this, any bursary support may be withdrawn.
- I agree to the Behaviour Policy of the school and the Sixth Form Agreement. If I fail to do this, any bursary support may be withdrawn.
- I agree to inform the Head of Sixth Form, Mr Nash, if I change course or if household financial circumstances change.
- I agree to return any item that was bought by the school on my behalf ('in kind') at the end of my course.

Student signature

Date

Parent/Guardian/Social Worker signature

Date

What happens next?

Please return your completed form with evidence to the address below or hand in to the Sixth Form Office. We will write to you when your application has been assessed and let you know if we are able to give financial support and if further information is required. We are unable to guarantee financial support until completed applications and evidence have been accessed.

Any students who need to make a purchase for their course that might be covered by the bursary before an application decision has been made should email f.gibbs@oldfieldschool.com first. Please ensure all receipts are kept in case of reimbursement.

Please note bursary support may be subject to change. Funding is limited, and you may not receive financial support. No purchases in kind or payments can be given until you are enrolled on your course.

Once your form is completed, please return to:

Mr G Nash

Head of Sixth Form

Oldfield School

Kelston Road

Bath

BA1 9AB

Any queries please telephone 01225 423582/3 Ext 119