



Curriculum Committee Terms of Reference

Membership

- Up to 6 Governors* including:
 - one Staff Governor; and
 - the Headteacher.

Associate Members[†]

- Deputy Headteacher (Achievement)
- Assistant Headteacher (Teaching and Learning)
- Assistant Headteacher (Sixth Form)

Right of Attendance (non-voting)

Chair of Governors

Vice-Chair of Governors

Chair

The Chair of the Committee will be appointed by the Board, on recommendation from the Chair and Vice-Chair of Governors, working together.

In the event of the Chair of the Committee not being present, the Committee shall appoint, by means of a majority vote, one of the Committee to take the chair.

Clerk/Minutes

The Clerk to the Governing Board will minute Committee meetings.

In the absence of the Clerk, a Governor, who is not the Chair of the Committee or the Headteacher, will take the minutes. The minutes, unless designated confidential, will be distributed to the Committee and will be available to all members of the Board and the Senior Leadership Team.

Confidential minutes of the Committee will be shared with only members of the Board.

Quorum

Three Governors, two of whom must not be Staff Governors.

Frequency of meetings

Four per school year.

Responsibilities

1. To ensure a broad and balanced curriculum is in place. To ensure that the school fulfills any statutory duties in relation to curriculum provision. Schemes of Work will:
 - be free from any form of indoctrination;
 - comply with equal opportunities legislation; and
 - address any special educational needs of students being taught in the school.

2. To receive, monitor, review and approve targets and results for student progress, achievement and attendance, and to challenge these as appropriate.
3. To ensure equality of opportunity and support for all students, ensuring that there is appropriate challenge for both MABLE (More Able) and SEND (Special Educational Needs and Disability) students.
4. To receive and review recommendations relating to the development and delivery of the Curriculum, and to be informed of staffing requirements.
5. To review the school policies delegated to Committee (as defined in the Policy Schedule), in accordance with the school's cycle of review.
6. Review the Special Educational Needs Policy, in consultation with the Headteacher and the Inclusion Manager or other relevant member of staff; and:
 - Ensure that a SEND information is published on the school website, which meets the requirements set out in the Special Educational Needs and Disability Regulations 2014.
 - Ensure a governor is linked to SEND.
7. To receive and monitor progress, achievement, and spending in benefit of Pupil Premium students. Review the PP Report and recommend it for publication to the Governing Board.
8. To promote a wide range of extra-curricular activities on-and off-site.
9. To recommend to the Governing Board the times for school sessions and the dates of school terms and holidays.
10. To ensure that the Student, Parent and local Community 'Voices' are heard.
11. To ensure that parents receive regular, appropriate reports regarding their child's progress, welfare, and achievement, and are provided with opportunities to discuss these with staff.
12. Risk Management: To review and monitor the items of the Risk Register delegated to the Curriculum Committee:

R18 – Ofsted

*There is a risk that following an Ofsted inspection the school is downgraded to below 'good'.
[Monitoring of this risk is shared with the Personnel & Student Welfare Committee.]*
13. To monitor the areas of the School Improvement Plan designated to the Committee.

* Governors are also Trustees and Directors of the School.

† "Associate Members" are expected to attend and contribute to the business of the Committee. Unlike members, however, they do not have voting rights.

These ToR will be reviewed annually.

Last Review: 10/12/2020 **Next Review:** December 2021