



Consent Form – for processing personal data

We use consent as our basis to process your child’s personal data in certain circumstances. Detailed below are the activities in which we use consent – please can you complete the form below.

Please note there are certain activities where we do not use consent as the basis for processing your child’s data. These are described in our Privacy Notices. Such information could be related to medical information held on your child, where it is in their vital interests we know about relevant conditions. We may also take photos/video of your child for identification purposes, and for evidencing their educational development - such data will sit on their file and not be shared unless the law requires us to do so, or you have given your specific consent.

Where your child is over the age of 13 years of age, we recommend that you complete this form together – as children may be able to decide how their data (for example – photographs) may be used in certain circumstances.

We also use a third party as a school photographer. They come in to school take pictures of your child (and their siblings), and pass them back to us. We then distribute these proofs to you, so you can make a decision whether to purchase the photo directly from the photographer. We will notify you via the school communication channels (e.g. Newsletter, email) when the photographer is due to come in. Please note we do not pass names on to the photographer – the photographer’s information on data protection can be found

Please note you can withdraw consent at any time. If you have any queries or wish to withdraw, or review your consent you can contact enquiries@oldfieldschool.com or the school’s Data Protection Officer i-west@bathnes.gov.uk

Pupil Name:		
No	Activity	I consent (Yes / ✓) I do not consent (No / ✗)
1	For my child to use the internet in school – your child will be supervised and be educated in how to stay safe online	
2	For images or video footage of my child to be used in the school on activity boards, screens, reception area for promotional purposes.	
3	For images or video footage of my child to be used on the school website and social media accounts for publicity purposes. These are Twitter, Instagram <i>We will not put a full child’s name alongside such images/film without express permission.</i>	

	<i>Our social media accounts are open groups.</i>	
4	For images or video footage of my child to be used in printed materials such as the school prospectus.	
5	For images or video footage of my child to be used in the media (local / national press). We will only print their name in exceptional circumstances, and with your permission.	
6	For my child's biometric data to be used for cashless catering purposes. No images of fingerprints are held – a biometric algorithm is used and encrypted using a 256 bit AES key that is built into the scanners hardware.	

Parents / carers are welcome to take videos and photos of **their** children at school events for **their own personal use**. However, to respect everyone's privacy rights and in some cases protection, these images **should not** be published / made publicly available on social networking sites, nor should parents / carers comment on any activities involving other pupils in the images / footage.

It is assumed that you (and each of you having parental responsibility for your child) have consulted with each other so far as the completion of this form and the giving of consents is concerned. Where parents are separated, it is expected that both sets of parents are aware of the consent choices.

Name:	
Relationship to the child:	
Signed:	
Pupil Name:	
Signed:	
Dated:	