



OLDFIELD SCHOOL

STUDENT ADMISSION FORM

Please complete the form below and return as soon as possible. If you would like to see how we process and use your information, please refer to our Privacy Notice available on our website.

Student Information	
Surname:	Legal Surname:
Forename:	Middle name:
Preferred forename:	Gender:
Date of Birth:	Year Group:
Address:	
Postcode:	
Previous School Information	School Name: Address:

We are expected to send second reports and important letters to all parents with parental responsibility even if the student is not living with them. If this is the case, please indicate the name and address/ email address where second reports should be sent:.....
.....

Please give details of all persons who have parental responsibility* and anyone else you wish to be contacted in an emergency. Place them in the order that you wish for them to be contacted in an emergency. We use a parental communication system called SIMS in touch. We use the contact with priority 1 as the person we communicate with. If you would like letters to go to both parents, mark both parents as priority 1.

Priority	Name (incl. title/ Relationship)	Home Address (if different from above) / Main Email	Home Phone / Mobile
1 Parental responsibility (Y/N) Email:	Tel: Mobile: Work Tel:
2 Parental responsibility (Y/N)	Name (incl. title/ Relationship)	Home Address (if different from above) Email:.....	Tel: Mobile: Work Tel:
3 Parental responsibility (Y/N)	Name (incl. title/ Relationship)	Home Address Email:.....	Tel: Mobile: Work Tel:

Empty rectangular box at the top of the page.

Medical Information

Please ensure you complete the medical form included in this pack.

NHS Number:
Medical Practice:
Address:
.....
Telephone Number

Ethnicity/Culture

We are required by the DfE to collect information on ethnic background. The Information Commissioner (formerly the Data Protection Registrar) recommends that young people aged over 11 years old have the opportunity to decide their own ethnic identity. Parents or those with parental responsibility are asked to support or advise those children aged over 11 in making this decision, wherever necessary.

What is the ethnic background of your child? [Please circle]

White: British Irish Traveller of Irish Heritage
Gypsy/Roma Any other white background

Mixed: White & Black Caribbean White & Black African
White & Asian Any other mixed background

Asian or Asian British: Indian Pakistani
Bangladeshi Any other Asian background
Chinese

Black or Black British: Caribbean African
Any other Black background
Any other ethnic background Prefer not to say

What is your child's first language? [Please circle]

Arabic	Bengali	Bulgarian	Cantonese	Caribbean	Czech
English	French	German	Greek	Gujarati	Hindi
Hungarian	Italian	Panjabi	Polish	Portuguese	Russian
Romanian	Somalian	Tagalog/Filipino	Thai	Turkish	Other (please state).....

What is your child's **home language** ? (please state if different from above)

Religious Affiliation [Please circle]

Christian Hindu Jewish Muslim
Buddhist Sikh Other (please state):
No Religion Prefer not to say

Disability

We are required to collect data under our Disability Equality Scheme. Consider whether your child has a disability:-

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> Mental health difficulties |
| <input type="checkbox"/> Specific learning disability e.g. dyslexia | <input type="checkbox"/> Disability that cannot be seen e.g. diabetes, epilepsy |
| <input type="checkbox"/> Blind or partially sighted | <input type="checkbox"/> Autistic Spectrum disorder or Asperger's Syndrome |
| <input type="checkbox"/> Deaf or hard of hearing | <input type="checkbox"/> Disability, special need or medical condition that is not listed above* |
| <input type="checkbox"/> Use of a wheelchair or mobility difficulties | <input type="checkbox"/> Prefer not to say |

If you consider your child to have a disability, please give details:
.....
.....

Other

Service Child- Schools are now required to indicate whether a child has a parent(s)/carer(s) currently serving in regular military units of any of the armed forces, and designated as Personnel Category 1 or 2. Please could you indicate if your child is a 'service child in education' by ticking one of the boxes below:

- Yes No Prefer not to say

Meals - Please tick to indicate which of the following your child is most likely to have:

- Free School Meal Sandwiches School Meal

Note: If your child is entitled to free school meals you must apply through B&NES Council via their email address freeschoolmeals@bathnes.gov.uk or you can phone them on the direct number 01225 394317.

Travel Information (Please circle your child's main form of transportation)

ABUSFARESAVER: Bus No: First Bus: Bus No:
Bicycle Walks Car Car-share Mini-bus
Other (please specify).....

Consent

During their time at school, students will take part in many activities that require the written consent of parents/carers. It helps us greatly if you complete the following consent form by removing the need for us to write to home for each and every activity that takes place. Provided that it is a necessary part of their education, or for their general well-being, I hereby give my consent for the following:

Off-site Activities/visits (including one day educational trips): Yes No

Photographs/videos taken of my child and used in school for promotion: Yes No

Photographs/videos taken of my child and used on our web-site, newsletter, newspapers and the internet (for Oldfield School promotional publicity): Yes No

Please note that you can withdraw your consent for any of the above at any point in the future by contacting the school.

Photographs

I understand, as a parent, that I may take photographs/videos of my child at school events but such photographs/videos must remain private and for personal use only and should not be shared on social media.

Yes

I hereby agree that the information I have provided is correct and can be used throughout my son/daughter's school career. If any of the information given becomes out of date I will inform the school of any changes immediately. Information I have provided can be used to contact me for trips/medical needs and other purposes. This information will be used on a computerised system. If I have provided an email address, I consent that this will be used as the primary means of communication from the school. The school is registered under the Data Protection Act 2018 to keep such information. Pupil data will be used for statutory returns to the Local Authority, registered Government Agencies and with other educational providers. For full details of who we share this information with please see our Privacy Notice available on our website.

Signature (Parent/Carer)..... **Date**.....

Signature (Student) **Date**.....

*What is parental responsibility?

Parental responsibility means assuming all the rights, duties, powers, responsibilities and authority that a parent of a child has by law. A person with parental responsibility for a child has the right to make important decisions about their upbringing, for example,

- Decisions about where they live
- Whether the child should receive medical treatment
- What religion they should follow
- Which school they should attend

Who has Parental Responsibility?

Mothers and married fathers automatically have parental responsibility and will not lose it if they later get divorced. Unmarried fathers do not automatically have parental responsibility. An unmarried father can get parental responsibility by:

- Registering the birth jointly with the mother
- Through a 'parental responsibility agreement' between him and the child's mother
- As the result of a court order

People other than a child's natural parents can acquire parental responsibility through;

- Being granted a residence order or a child arrangement order (from 2014)
- Being appointed a guardian
- Being named in an emergency protection order (although parental responsibility in such a case is limited to taking reasonable steps to safeguard or promote the child's welfare)
- Adopting a child

In addition, a Local Authority can acquire parental responsibility if it is named in the care order for a child.