



Curriculum Committee Terms of Reference (ToR) 2018-2019

Membership

Usually 6 Governors (*Trustees/Directors) including a Staff Governor and the Headteacher. Other senior staff will be in attendance as relevant.

Chairmanship

An election will be held annually by the Committee. Governors who are not employed by the school may stand as Chair of the Committee. All committee members may vote.

Clerk/Minutes

The Clerk to the Governing Board will minute Curriculum Committee meetings. In the absence of the Clerk a governor, who is not the Chair of the Committee or the Headteacher, will take the minutes. The minutes, unless designated confidential, will be distributed to the Committee and will be available to all members of the Governing Board.

Confidential minutes of the Curriculum Committee will be shared will only be shared with Governors who were present when the Confidential discussion was held.

Quorum

Three Governors, two of whom must not be Staff Governors.

Frequency of meetings

Four per school year.

Terms of Reference

1. To ensure a broad and balanced curriculum is in place. To ensure that the school fulfills any statutory duties in relation to curriculum provision. Schemes of Work will:
 - be free from any form of indoctrination;
 - comply with equal opportunities legislation; and
 - address any special educational needs of students being taught in the school.
2. To receive, monitor, review and approve targets and results for student progress, achievement and attendance, and to challenge these as appropriate.
3. To ensure equality of opportunity and support for all students, ensuring that there is appropriate challenge for both MABLE (More Able) and SEND (Special Educational Needs and Disability) students.
4. To receive and review recommendations relating to the development and delivery of the Curriculum, and to be informed of staffing requirements.
5. To review the school policies delegated to Curriculum Committee, in accordance with the school's cycle of review.

6. Review the Special Educational Needs Policy, in consultation with the Headteacher and the Inclusion Manager or other relevant member of staff; and:
 - Ensure that a SEND information is published on the school website, which meets the requirements set out in the Special Educational Needs and Disability Regulations 2014.
 - Ensure a governor is linked to SEND.
7. To receive and monitor progress, achievement and spending in benefit of Pupil Premium students. Review the PP Report and recommend it for publication to the Governing Board.
8. To promote a wide range of extra-curricular activities on-and off-site.
9. To recommend to the Governing Board the times for school sessions and the dates of school terms and holidays.
10. To ensure that the Student, Parent and local Community 'Voices' are heard.
11. To ensure that parents receive regular, appropriate reports regarding their child's progress, welfare and achievement, and are provided with opportunities to discuss these with staff.
12. Risk Management: To review and monitor the items delegated to the Curriculum Committee:
R14 – GDPR; R15 – Ofsted Inspection.
13. To monitor the KPIs, attached to this document, for the areas of responsibility for this Committee.

***All Governors are also Directors and Trustees.**